

 Inter American University of Puerto Rico Office of the Dean of Academic Affairs		SATISFACTORY ACADEMIC PROGRESS POLICY ACADEMIC PLAN <i>Undergraduate Level</i>	
Identification Number 		Father's Surname Mother's Maiden Surname Name Initial 	
Campus fgfgggf Home Telephone 		Home Address 	
Mobile Phone 		Mailing Address 	
E-mail 			
Program of Study 		Program Grade Point Average (GPA) 	General Grade Point Average (GPA)
		A) Total Earned Hours _____ B) Total Attempted Hours _____ C) Pace of Completion (A/B) _____	
Instructions - All students on academic probation and all students who wish to appeal the loss of eligibility to receive financial aid or an academic suspension must develop, with the help of an academic advisor or professional counselor, an academic plan that will enable them to achieve satisfactory academic progress within a specific period of time. - Verify your academic record. For this, you must print a credit transcript, available at www.inter.edu by selecting the following links: InterWeb / Student Services / Student Record / Transcript. - To determine the courses that you must take according to your program of study course sequence plan, print the Preliminary Academic Evaluation by selecting the following links: InterWeb / Student Services / Student Record / Preliminary Academic Evaluation. - In the spaces provided below, indicate the terms and dates of the terms in which you will enroll, the courses you will take, and the grades you must obtain in order to achieve satisfactory academic progress. You must give priority to repeating the courses you have failed. If you receive your financial aid in semesters, you must complete two terms; if in trimesters, you must complete three terms; and if in quarters (bimesters), you must complete four terms. (If you have questions about how your financial aid is distributed, you may contact your campus' Office of Financial Aid.) - Discuss your academic plan with a professional counselor or an academic advisor. He will help you complete and validate the final agreement. He will help you decide which courses to take and the grades you must obtain in order to achieve the GPA and pace of completion you need to reach satisfactory academic progress. NOTE: When discussing this academic plan with the student, the professional counselor or academic advisor may verify the student's GPA, pace of completion and academic evaluation using the Satisfactory Academic Progress Policy reports.			
Period this agreement covers:		From term: _____ Date: _____	To term: _____ Date: _____
ACADEMIC PLAN			
FIRST TERM:		DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points
Grade Point Average (GPA) expected at the end of the term			
Total Honor Points Total Credits			
Required completion rate (pace) for the term			
Alternative courses (if necessary)			
Total Credits			
Total Honor Points			

SECOND TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u> Required completion rate (pace) for the term _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

THIRD TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u> Required completion rate (pace) for the term _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

FOURTH TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u> Required completion rate (pace) for the term _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

Check others services that you will use to improve your academic performance			
☐ Tutoring	☐ Study Groups	☐ Visits an academic advisor	☐ Others: _____
☐ Mentoring	☐ Information Access Center (Library)	☐ Visits a professional counselor	

☐ Approved Signature of academic advisor or professional counselor: _____
 Name of academic advisor or professional counselor: _____
 E-mail of academic advisor or professional counselor: _____

Comments/Observations: _____

I certify that I have discussed this academic plan with the academic advisor of my program of study or with the professional counselor, and that **I am committed to comply with the terms herein established.** I understand that any changes in the courses herein agreed upon must be authorized by the advisor. I also understand that I may lose eligibility for federal or state funds if I fail to comply with the conditions set forth in this agreement.

 Student's signature Date

ACADEMIC PLAN: ADDITIONAL TERMS (ONLY WHEN NECESSARY)				
ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term
1.				
2.				
		Total Credits	Total Honor Points	

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term
1.				
2.				
		Total Credits	Total Honor Points	

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term
1.				
2.				
		Total Credits	Total Honor Points	

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term
1.				
2.				
		Total Credits	Total Honor Points	

Signature of academic advisor or professional counselor: _____ Date _____

Student's signature: _____ Date _____